

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
October 30, 2013

Members Present: Chairman Kevin Boette and Selectman Arnie Byam

Staff Present: Interim TA Burton Reynolds and Administrative Assistant Cindi Hasty

Public Present: Wally Holt, Kent Perry, Trish Schultz, Donnie Sawin. Around 6:35pm people and media started to arrive because of the Police Chief Swearing-in ceremony at 7pm

Media Present: Jessie Salisbury

Recorder: Kathleen Humphreys
The meeting was called to order at 6:00pm.

Approval of Minutes, Manifests, and Items for Signature:

The Board addressed all items that needed their signature.

Board of Selectmen's Meeting Minutes

10-30-13

Old Business Continued:

Citizens Hall Vent - Wally Holt

Mr. Holt went over a proposed plan to vent the small closet with the server in it due to heat issues. After consulting on the project it was determined Mr. Holt will install a pipe in the floor.

Kate Thorndike requested a meeting. A November or December date will be scheduled.

New Business:

2014 Budget Committee Discussion

Mr. Reynolds and the Board discussed the budget process and a schedule. The Selectmen were happy with the format from last year.

Wilton's Budget committee schedule is available. Mentioned the ownership of Goss Park issue and would like an update on Wilton's decision.

The Board discussed the order of budget meetings with department heads. They would like to work with the Highway Department earlier because of snow potentials in January.

December 3, 2013 at 6:30pm the Budget Committee will start.

Mr. Reynolds plans to send a letter with form and provide the deadline date for budget committee and meet a week before when it's convenience for various departments. Mr. Reynolds asked if the Selectmen would like to include any guidance from the Board in this letter. Chairman Boette suggested the departments prepare their budgets with minimalist attitude. The town's contribution from state is not going up. Mr. Reynolds mentioned they had a FEMA grant but might not have any this year plus the tax money from lot that was sold so a lot of revenue won't be there next year.

Most of the Capital Reserve Funds are for vehicles and so forth. The Fire Department is waiting for the final quote from Valley to proceed. It was mentioned one of the engines is getting near mid-life refurbishment and the money is in the capital reserve fund for that. Depending on the cost they may have to add a few thousand to make up for it.

It is possible that two warrant articles on unique situations such as the fire station septic and Pinnacle Road paving might happen.

Mr. Reynolds talked about a cola applied after March Town Meeting. The pool of "merit increase" money needs to be discussed. Discussed in a non-public session is necessary.

Holiday Staff Gift:

It was discussed to present holiday gift to town staff. Last year it was \$25 for employees and \$50 for department heads and that was acceptable for this season. Ms. Hasty will arrange the gifts for this year.

Office Staff Help:

Ellen Martin will work in the office on a temporary basis to help file assessment cards at a pay rate of \$10.25 per hour. She anticipates the filing project to be done by the end of November.

Mr. Reynolds believes it's reasonable he'll have to put in more hours as budget time approaches in Kate Thorndike's absence. He is willing to come in on additional days in order to accommodate department heads or after 3pm. He's confident it should go well because the department heads have been through this 3-4 times already so they are experienced. Mr. Reynolds and Louise will review the Department of Labor Statistics website that does consumer prices. September's should be out shortly.

Fire Station Septic:

The Fire Station septic system needs repairs. Many options were discussed such as running a line from the library to the fire station. A professional septic designer will be needed. Selectman Byam volunteered to spearhead reviewing the options and find out from the state if it's possible to cross Rt. 31. Decisions will be needed by mid December or January at the latest. It is possible this issue will need to be a separate warrant article. Donnie Swain reminded the Board the town does not own the land the fire station sits on.

Ms. Hasty announced the generator repairs will happen soon. A new line will be \$300 or \$750 if they have to run a new conduit. The furnace repairs are scheduled.

The Lyndeborough Central School's water test failed for the second time. Its public information and they have to notify everyone.

Discussed the elementary school process and if Lyndeborough should send their elementary students to Wilton.

Chief of Police Ceremony 7pm:

Rance Deware was sworn in as the Chief of Police at Citizens' Hall by Town Clerk Patricia Schultz. His new police chief badge was pinned by his wife Lisa Deware and Captain's single star by Selectmen Kevin Boette and Arnie Byam. The ceremony was well attended with family, community members as well as law enforcement and safety personnel from many communities. Refreshments were served after.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 7:15 p.m.

Date: October 30, 2013

Kathleen Humphreys, Recorder

Kevin J. Boette
Chairman

Arnie Byam III

Fred Douglas

APPROVED BY THE BOARD OF SELECTMEN ON NOVEMBER 13, 2013